

Year 10 Work Experience 2024

Dear Parents/Carers

As part of preparation for future employment, we are encouraging students in Year 10 to secure at least one day of work experience in order to support and enhance the next stage of their careers. These placements can be with any organisation.

Universities and employers value applicants engaging in work experience as a means by which they can demonstrate their abilities beyond the classroom. It does not need to relate to a specific job as whatever the nature of the experience, it can provide insights into career options and provide a focus for personal statements or interviews.

Some university courses specifically request work experience (particularly the caring professions), but all institutions value the experiences gained with whatever institution students work with. We would encourage students to pursue work experience in any area they feel would benefit them, whether specified by a particular career path or not (further guidance can be found via the 'Careers' link on the school website, including specific guidance on medicine, dentistry and related areas of study or <https://mainframeng.co.uk/information-for-students/>).

We would encourage students to secure up to a 4 -day work experience within the workplace to occur between **May 7th and 10th, 2024.**

For work experience within the workplace, an explanatory letter for potential employers with key information on the date and purpose of the days can be downloaded from the school website (**CURRICULUM→CAREERS→WEXIL24**). Once a placement has been identified and secured, those details must be submitted to school via email at NDuck@handsworth.bham.sch.uk appending the necessary 'Placement Record Form' which can be downloaded from the school website (**CURRICULUM→CAREERS→WEXEF24**). This information will then be passed on to Mainframe Engineering Ltd., who will carry out the necessary checks on the placement to ensure they are safe and suitable. **All placements must be submitted by 12th April 2024.**

Competition for highly-valued placements is intense. **The school expects students to secure these places independently, as we do not possess the resources to organise placements, although we can offer guidance and support in identifying an appropriate placement.**

Please discuss this with your son and if you or they require further guidance, please do not hesitate to get in touch at the above email address or via the main school contact details.

Yours faithfully

NP Duck, Head of WRLCE